



ADAPTATION
KNOWLEDGE
PLATFORM

Adaptation Knowledge Management (AKM) Workshop
Harnessing Adaptation Knowledge
in the Asia-Pacific Region

Monday, 28 February 2011

08:30-17:30 hrs

Cocktail Reception: 18:00 hr

9th Floor Terrace, Imperial Queen's Park Hotel, Bangkok,



BACKGROUND

Adaptation to climate change is a complex process, which can be characterized as decision-making under a pall of uncertainties. It entails an intelligent assessment of risks and opportunities associated with climate change for the natural environment as well as the human civilization, identification and appraisal of adaptation options followed by their implementation, monitoring, and evaluation. Adaptation planning and practices involve multiple stakeholders who require knowledge and expertise from several disciplines to address specific needs at various levels in numerous sectors/systems. Therefore, successful adaptation policies and actions are necessarily dependent on effective knowledge management to provide a sound information and knowledge base.

Despite the proliferation of knowledge management initiatives and their associated products (e.g. online platforms and portals, etc.), major gaps exist in the provision and delivery of accessible and practical adaptation knowledge. These gaps have partially hindered implementation of concrete adaptation policies and practices. So has the lack of collaboration between the producers and users of adaptation knowledge. In addition, lack of cooperation between those mandated to produce knowledge and those mandated to disseminate it has also been identified as a key barrier to effective knowledge support for adaptation on the ground.

It was with these challenges in mind that one focus event at the Asia Pacific Climate Change Adaption Forum held in Bangkok from October 21 to 22, 2010, was devoted to the need for collaboration on knowledge management. The participants of the focus event had agreed to discuss the issue further.

OBJECTIVES

The AKM workshop will aim at identifying knowledge partners to link regional climate change adaptation knowledge through a knowledge sharing system that promotes dialogue and improves the exchange of knowledge, information, and methods within and between countries on climate change adaptation, and to link existing and emerging networks and initiatives. Facilitating this linkage is the use of web portals that together help to bridge gaps between knowledge providers and users – in the end enabling all stakeholders to enact informed responses to the challenges that climate change presents.

The **web portal-Climate Change Adaptation in Asia and the Pacific** has been designed and developed in an effort to increase access to information, and promote and improve exchange of adaptation knowledge, experience and tools in the region. The interactive gateway for climate change adaptation is a response to the demand for effective mechanisms for sharing information and knowledge on climate change adaptation and developing adaptive capacities in the Asian and Pacific countries. The knowledge-based web portal will offer services such as climate change adaptation information & knowledge assimilation, generation (through online Community of Practice-COP), management, sharing and exchange.

Primarily, the web portal will aim to provide concise information on projects; information resources; and knowledge products on climate change adaptation in the Asia and Pacific region besides sharing these with the climate adaptation community at different levels, from practitioners to decision-makers as well as to the donors and the media. Climate data, project information, videos, innovative research and descriptions of people and organizations doing adaptation will all be available through the system.

The partnering organizations in the initiative are the Adaptation Knowledge Platform and Asia Pacific Adaptation Network.

This workshop invites **Information & Knowledge Focal Points** to take stock of adaptation knowledge relevant to the Asia-Pacific region, highlight good practices and lessons learned, identify guidelines, ways and means to strengthen information exchange amongst a diverse range of adaptation stakeholders, including vulnerable communities (i.e. the ultimate beneficiaries of adaptation knowledge), donor organizations, implementing agencies, national and regional research institutions, knowledge intermediaries/knowledge brokers, and the private sector.

EXPECTED OUTPUTS

Following are some of the expected outputs of this workshop:

1. To **identify knowledge partners**;
2. To engage knowledge partners to come to an understanding and agreement outlining a **strategy** to foster adaptation knowledge sharing at regional and at national levels; a kind of common vision of knowledge management in the region and constitute a preamble of the framework;
3. Inputs received from the workshop will help derive an **adaptation knowledge management framework**, with key players identified and their roles defined;
4. To prepare guidelines on knowledge codification, dissemination, and management. These guidelines will be an extension of the framework and will attempt to explain how institutions will provide information to the web portal, including the procedure, formats and links.

PARTNERS' TERMS OF REFERENCE FOR KNOWLEDGE MANAGEMENT

Knowledge Management comprises a range of strategies and practices used in an organization or network to identify, create, represent, distribute, and enable adoption of insights and experiences. Such insights and experiences comprise knowledge, either embodied in individuals or embedded in organizational processes or practice. Knowledge Management efforts typically focus on a set of objectives, e.g. innovation, the sharing of lessons learned, integration, and continuous improvement. Knowledge Management efforts overlap with organizational learning, and may be distinguished from that by a greater focus on the management of knowledge as a strategic asset and a focus on encouraging the sharing and use of knowledge.

BACKGROUND

Launched in 2009 by the Prime Minister of Thailand, H.E. Mr Abhisit Vijjejiva, the Adaptation Knowledge Platform¹, and the Asia Pacific Adaptation Network (APAN)² are actively facilitating climate change adaptation at local, national and regional levels in Asia and the Pacific. Knowledge management is one of its core activities as it is fundamental to successful adaptation; requiring expertise in planning, implementation, and policy process from a multitude of disciplines to address specific needs at multiple levels across multiple sectors.

The web portal 'Climate Change Adaptation in Asia and the Pacific' was launched at Asia Pacific Climate Change Adaptation Forum 2010, aiming to provide a one stop shop for knowledge on climate change adaptation in Asia and the Pacific. It is a collaborative effort amongst the Adaptation Knowledge Platform, APAN, the United Nations Development Programme's Adaptation Learning Mechanism and the Stockholm Environment Institute's WeADAPT. Despite the proliferation of knowledge management initiatives, a lack of collaboration between the producers and users of adaptation knowledge remains. Furthermore, the information is often not packaged in a user friendly manner. These are repeatedly pointed out in the Adaptation Forum 2010. It is this 'gap' that the Adaptation Knowledge Platform and APAN have been trying to fill by building bridges and forging partnerships throughout the region, and by making the most of its web portal to promote the exchange of information in a user friendly format.

CENTRAL GOAL: To strengthen adaptive capacity and facilitate climate change adaptation in Asia and the Pacific at regional, national, and local levels.

CENTRAL OBJECTIVE: To link regional climate change adaptation knowledge through a knowledge sharing system that promotes dialogue and improves the exchange of knowledge, information, and methods within and between countries on climate change adaptation, and to link existing and emerging networks and initiatives. Facilitating this linkage is the use of Web Portals that together help to bridge gaps between knowledge providers and users – in the end enabling all stakeholders to enact informed responses to the challenges that climate change presents.

Your Platform, Your Terms

Partner gains

- **Increase access to broad adaptation knowledge:** Concise information on projects, information resources, knowledge products, as well as experience, good practices and tools in the region;
- **Platform for coordinating adaptation activities:** Sharing adaptation activities and providing opportunity for coordination among partners.
- **Disseminate adaptation knowledge widely:** Share with the climate change adaptation community at different scales, from practitioner to decision-maker as well as to donors and the media.
- **Access to web portal services:** Climate change adaptation information and knowledge assimilation, generation, and innovation support through an online Community of Practice;

Profile of a Knowledge Partner

- Development agencies, development banks, research institutions and NGOs working in the region on climate change adaptation interested in knowledge sharing, knowledge generation and knowledge application on themes of their interest related to climate change adaptation.

Partner Responsibilities³

- Share adaptation experiences and practices one-on-one, in groups through formal and informal dialog, and through on-line postings in the web portal;
- Take ownership and responsibility for the information shared;
- Engage and strategically contribute to an emerging Climate Change Community of Practice
- Conduct and participate in proactive dissemination activities; and
- Encourage and help facilitate the documentation of climate change adaptation related initiatives in the field.

Partner process values for knowledge generation, sharing, and management⁴

- Discovering what local people are doing and exploring how they solve local climate change adaptation challenges, and pursue new opportunities and local innovation initiatives;
- Orient research, and climate change adaptation actions that will enhance the wellbeing of the local people and a nation as a whole;
- Engage in climate change adaptation in a way that local, national, and regional capacities are enhanced;
- Discuss, verify and confirm knowledge locally and by other partners before sharing more widely with stakeholders;
- Disseminate knowledge through appropriate media and language; and
- Promote institutional change at community and higher levels to sustain climate change adaptation; including structures for decision-making that are socially equitable.

- 1 Formally known as the Regional Climate Change Adaptation Knowledge Platform which has been jointly established by the Asian Institute of Technology-United Nations Environment Programme Regional Resource Centre for Asia and the Pacific (AIT-UNEP RRC.AP), the Stockholm Environment Institute (SEI), the Swedish Environmental Secretariat for Asia (SENSA), and UNEP with funding support from the Swedish International Development Cooperation Agency (SIDA).
- 2 The Adaptation Network is facilitated by UNEP, the Institute for Global Environment Strategies (IGES), AIT-UNEP RRC.AP, and the Asian Development Bank (ADB) in partnership with other key actors in the region with support from the Ministry of Environment of Japan and the Swedish Environment Secretariat for Asia.
- 3 Details to the 'RESPONSIBILITIES' will be further defined during the Knowledge Management Workshop.
- 4 Knowledge Management Workshop participants will be given the opportunity to provide feedback to facilitators in written form, and or in the workshop if time permits.

APPROACH

The AKM workshop will encourage active participation, discussion and exchange of ideas. The agenda is designed to be interactive and participative. The participants will mull a whole range of topics relating to climate change adaptation and knowledge management, starting with various models of knowledge management, the ways to foster it, and the gaps in the field. The participants will also prepare terms of reference for knowledge partners before concluding with ways to move ahead.

The sessions will include brief presentations, facilitated open discussions and breakout sessions.

AGENDA

Time	Program	Facilitator	Comments
8:30-9:00	Registration		
9:00-9:10	Welcoming Address	Dr. Young-Woo Park Regional Director, UNEP ROAP	
9:10-9:20	Objectives & Outcomes of the AKM Workshop	Mozaharul Alam United Nations Development Programme	Workshop Moderator
9:20-10:00	Knowledge Management Models: What is 'knowledge management'? Which models or approaches might be appropriate for linking regional adaptation knowledge to country level programs, and how?	Global: CDKN, ALM, ELDIS (IDS), UNFCCC Regional: ICIMOD National: India, Nepal, Sri Lanka, Thailand Sub-National: The Philippines New Initiative: GIZ: ci:grasp	Presentations - Short (5 min)
10:00-10:15	Knowledge Management Models - Question & Answer session	Dinesh Bhujju, Nepal Climate Change Knowledge Management Center	Facilitated panel - Q and A Responses to clarification questions provided
10:15-10:50	Coffee Break and Gallery Walk		
10:50-11:50	Breakout sessions: Reflecting on climate change adaption knowledge management Identifying trends and strengths; Identifying unmet (A) and under-utilized knowledge (B); Suggestions for strengthening convergence through knowledge management	Focus Group Facilitators Roopa Rakshit Robert W. Solar Gernot Laganda Mozaharul Alam Louis Lebel	Supported by Gallery Walk Posters, participants will form six (6) groups: (A) Two (2) groups - Knowledge Users; and (B) Two (2) groups - Knowledge Providers; (A-B) Two (2) groups - Knowledge Providers and User
11:50-12:30	Breakout Session Plenary	Mozaharul Alam United Nations Development Programme	Group presentations (Approximately 5 minutes each – 10 minute Q and A after presentations)
12:40-14:00	Lunch		

Time	Program	Facilitator	Comments
14:00-15:00	Your Platform, Your Terms: TOR Development for Knowledge Partners	Robert W. Solar Cambodia	Facilitated open discussion (Participants are advised to read the TOR prior to the session, and submit the comment sheet to AKP representatives after the workshop)
14:45-15:00	Coffee Break		
15:00-16:00	Fostering Adaptation Knowledge Sharing (Part 1): What mechanisms and incentives can be created to encourage regional knowledge sharing and interaction through platform?	Louis Lebel Unit for Social and Environmental Research (USER), Thailand	Open facilitated discussion
16:00-16:45	Fostering Adaptation Knowledge Sharing (Part 2): How can we connect and harness diversity in knowledge? What 'knowledge portal' interface components are needed to facilitate knowledge providers and users needs?	Gernot Laganda United Nations Development Programme, Thailand	Open facilitated discussion
16:45-17:15	Way Forward & Parking Lot Questions	Adaptation Knowledge Platform	
17:15-17:25	Wrap Up	Asia Pacific Adaptation Network	
17:25-17:30	Vote of Thanks	Roopa Rakshit Adaptation Knowledge Platform	
18:00	Cocktail Reception		

IMPORTANT

All participants are requested to prepare a chart elucidating the following points about their organization/institution. This will be displayed for all during the 'Coffee Break and Gallery Walk' and used to inform the above sessions.

Scope of Knowledge Management Operations

Description of Climate Change Adaptation Knowledge Management Activities

Adaptation Knowledge Resources

List of Participants

Slot No.	Name	Organization	Country
	Atiq Rahman	Bangladesh Center for Advanced Studies	Bangladesh
2	Robert Solar	Community Based Natural Resource Management Learning Institute	Cambodia
3	K N Vajpai	Climate Himalaya Initiative	India
4	Ramesh Kumar Jalan	Climate Change Community, Solution Exchange UNDP	India
5	Zeenat Niazi	Development Alternatives	India
	Mustafa Ali Khan	Development Alternatives	India
	Clare Shakya	DFID	India
	Ilona Porsché	Climate Change Adaptation in Rural Areas of India (CCA RAI), GIZ	India
9	Masataka Watanabe	Keio University	Japan
10	 Yuki Mori	Institute for Global Environmental Strategies	Japan
11	Daisuke Sano	Institute for Global Environmental Strategies	Japan
12	Ju Young KANG	Korea Adaptation Center for Climate Change, Korea Environment Institute(KEI)	Korea
13	Hae jin Han	Korea Adaptation Center for Climate Change, Korea Environment Institute(KEI)	Korea
14	Tran Mai Kien	MRC- -Mekong River Commission Secretariat	Lao PDR
15	Kinnalone Phommasack (TBC)	NAFRI	Lao PDR
16	Buyan-Ulzii Purevsuren	Director, National Agricultural Extension Center /NAEC/ at the Ministry of Food, Agriculture and Light Industry	Mongolia
17	Sharavjamts Oyuntuya	Vice director, School of Ecology and Technology Development , Mongolian State University of Agriculture	Mongolia
	Dinesh Bhuju	Nepal Climate Change Knowledge Management Center	Nepal
19	Deependra Tandukar	ICIMOD	Nepal
20	Andrea Egan (via Skype) 09:20-10:00 (TBC)	Adaptation Learning Mechanism (ALM)	New Zealand
21	Hina Lotia	Programme Development Department, Lead Pakistan (CDKN), LEAD	Pakistan
22	Manuel Rangasa	CIRCA, Provincial Government of Albay, Provincial Capitol, Legaspi City	Philippines
23	Mariliza V. Ticsay	SEARCA	Philippines
24	Kotaro Kawamata	Asian Development Bank	Philippines
25	L.K.S.U. Dharmakeerthi	Climate Change, Ministry of Environment	Sri Lanka
26	Suranga Kahandawa	UNDP	Sri Lanka

Slot No.	Name	Organization	Country
27	Mairi Dupar	Climate and Development Knowledge Network (CDKN), LEAD	U.K.
28	Xianfu Lu (video message) 09:20-10:00	UNFCCC	U.K
29	Fatema Rajabali (via Skype) 09:20-10:00 (TBC)	Climate Change Convener Knowledge Services Institute of Development Studies	U.K
30	Bach Tan Sinh	National Institute for Science and Technology Policy and Strategic Studies /Ministry of Science and Technology	Viet Nam

Thailand Stakeholders

31	Louis Lebel	USER-Unit for Social and Environmental Research, Chiang Mai University
32	Anond Snidvongs	Climate Change Knowledge Center, Southeast Asia START Regional Center
33	Gernot Laganda	UNDP
34	Oliver Abrenilla	MFF
35	Don MacIntosh	IUCN
36	Janalezza Morvenna A. Esteban	MFF Regional Knowledge Management Officer
37	Finella Pescott	FAO
38	Geoffrey Blate	WWF GMPO -Greater Mekong Programme Policy Office
39	Ben Vickers	Regional Community Forestry Training Center for Asia and the Pacific (RECOFTC)
40	Fern Uennatornwarangoon	The Rockefeller Foundation- Asian Cities Climate Change Resilience Network (ACCCRN)
41	Tomi Hayride	Center of Excellence for Sustainable Development in the context of Climate Change, Asian Institute of Technology
42	Teresa Leonardo	United States Agency for International Development (USAID)
43	Patrick Fox	IFRC
44	Pajamas Thinphanga	Thailand Environment Institute (TEI)
45	Rolinda Co	Asian Disaster Preparedness Centre (ADPC)
46	Kai Kim Chiang	Consultant
47	Mozaharul Alam	Adaptation Knowledge Platform/UNEP ROAP
48	Toshinao Okayama	Asia Pacific Adaptation Network/IGES
49	Pooja Shawnee	Asia Pacific Adaptation Network/IGES
50	Hong Le	Asia Pacific Adaptation Network/IGES
51	Lilai Li	Adaptation Knowledge Platform/SEI
52	Dusita Krawanchid	Adaptation Knowledge Platform/SEI
53	Roopa Rakshit	Adaptation Knowledge Platform/AIT-UNEP RRCAP
54	Lekha Ratnayake	Adaptation Knowledge Platform/AIT-UNEP RRCAP
55	Hiromi Inagaki	Adaptation Knowledge Platform/AIT-UNEP RRCAP
56	Kim Jihyun	Adaptation Knowledge Platform/AIT-UNEP RRCAP
57	Abhishek Nair	Adaptation Knowledge Platform/AIT-UNEP RRCAP

Venue of the Adaptation Knowledge Management Workshop Imperial Queen's Park Hotel

199 Sukhumi Soi 22, Bangkok 10110, Thailand

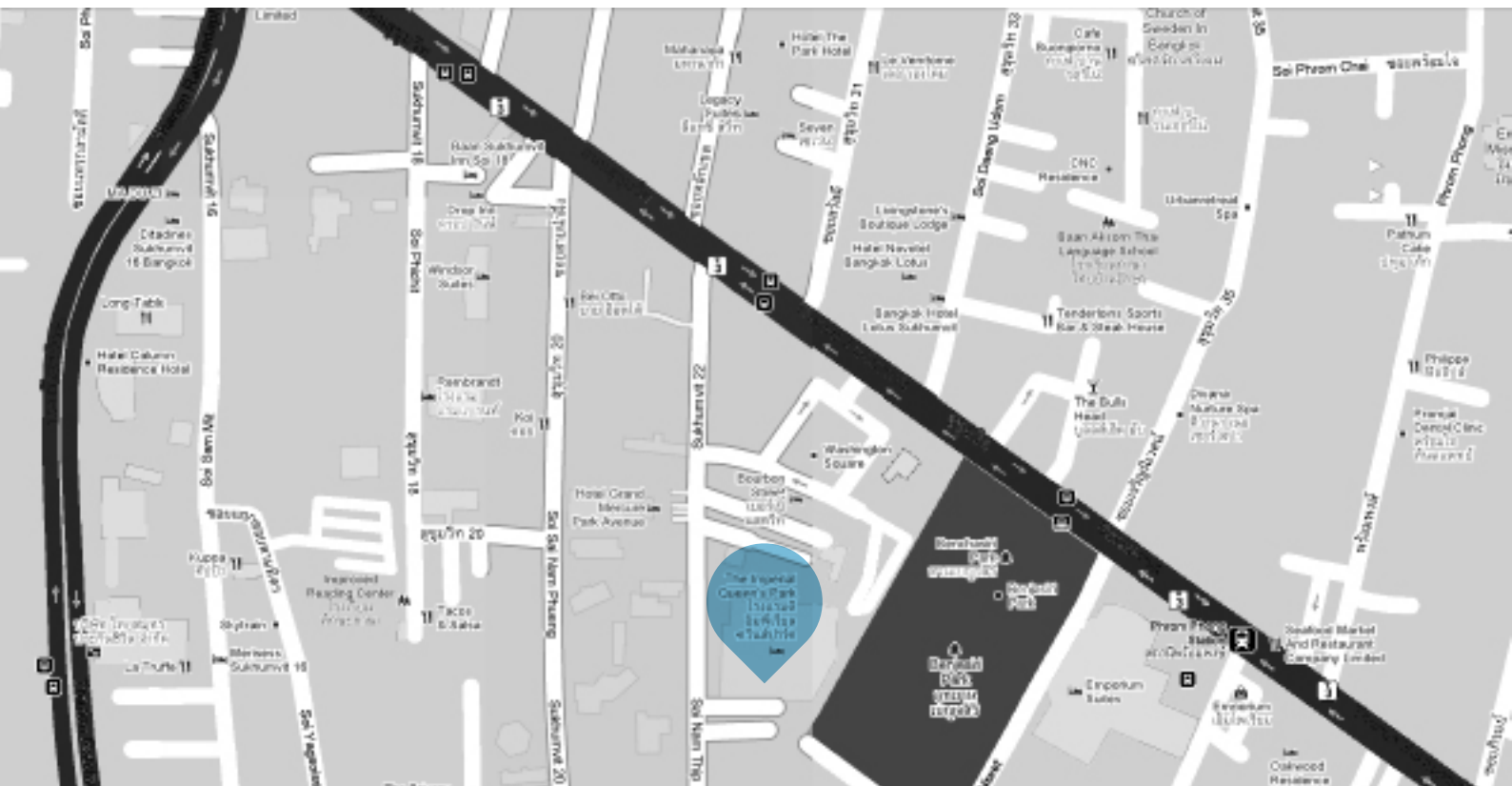
Tel: +66 (0) 2261 9000

Fax: +66 (0) 2261 9530-4

Website

<http://www.imperialhotels.com/imperialqueenspark/location-en.html>

The Imperial Queen's Park is just three minutes away from the Prom Phong BTS Sky Train station. It is situated on Sukhumi Road, a prime business and shopping area.



Flight Arrangements

The workshop organizers request you to purchase economy and the most direct return air ticket between the nearest international airport from your home country to Bangkok according to the meeting schedule. Please confirm with the workshop organizers the ticket quote from your travel agent before the purchase it by 18 Feb 2011. You can proceed to purchase it once the workshop organizers give you the green signal. You will be reimbursed on furnishing the original air ticket purchase receipt, copy of your relevant passport pages, Thailand visa page, air ticket and the boarding pass tabs.

Daily Subsistence Allowance (DSA)

The workshop organizers will provide DSAs (Daily Subsistence Allowances) for two nights of your stay, plus one extra day's DSA to cover visa procedures, dinner, laundry service, telephone calls, facsimile, internet, local transportation costs, to/from the airport in your home country and in Thailand and airport taxes.

The way from/to airport

You are kindly requested to take a prepaid taxi from Airport to the Imperial Queen's Park Hotel and vice versa. The approximate time from Airport to Imperial Queen's Park Hotel is 45 minutes to 1 Hour and the taxi ride will cost around 300-500 Baht (USD 10-17) depending on the traffic. You can also request the hotel to arrange transportation for you and in that case please make arrangements to pay for transportation cost directly to the hotel as the Adaptation Knowledge Platform Secretariat will not cover airport transfer cost for you.

Accommodation at Imperial Queen's Park Hotel

Block reservations at a special rate of Baht 2000/night for single rooms have been made for outstation participants at the Imperial Queen's Park Hotel from February 27 to March 1, 2011 (2 nights). The room charge for the participants covered by the workshop organizers will be paid directly to the hotel.

Participants wishing to extend their stay are requested to contact the hotel directly.

Focal Point at the Imperial Queen's Park Hotel

Ms. Marisa Sutawimon

Banquet Sales Manager

Tel: +66 (0) 2261 9300 Ext. 4102

Fax: +66 (0) 2261 9499

Mobile: 081 934 0435

Email: marisa.s@imperialqueenspark.com

Meals

The special room charge package includes breakfast for one person. Breakfast is served at the Parkview restaurant, Imperial Queen's Park Hotel. Lunch on the workshop day of 28 February will be provided by the workshop organizers.

A cocktail reception will be hosted at the Imperial Queen's Park Hotel Swimming Pool area on the evening of 28 February.

Internet Service

Broadband Internet is available in the Imperial Queen's Park Hotel. The internet access card can be purchased from the hotel reception (Same password applies for both room & meeting room). The hotel has provided special internet rate for our group at Baht 350/day. The workshop organizers will not cover the cost of the internet service at the Hotel.

Currency Exchange

Exchange facility is available at the Bangkok International Airport and at the Imperial Queen's Park Hotel.

Electricity

Please note that the electrical appliances in Thailand operate on 220 Volts. You are advised to carry an adaptor.

Adaptation Knowledge Management Workshop Secretariat

Should you have any further clarifications or questions, please contact:

Ms. Kim Jihyun

Associate Programme Officer
The Adaptation Knowledge
Platform Secretariat at

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The Adaptation Knowledge
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<http://www.climateadapt.asia/>

The Climate Change Adaptation
Web-portal

<http://www.asiapacificadapt.net/>



Secretariat

Adaptation Knowledge Platform

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